ACCESSING WEBINAR RECORDINGS

This guide explains how to find and access webinar recordings on Vision. Webinar recordings are a useful tool for learning as they enable you to watch, pause, and review information as many times as you like. Recording may be of live webinar or a session pre-recorded by the course team to be viewed at another point.

**STEP 1:** To access webinar recordings, log into the course on Vision and go to **Tools** and then select **Blackboard Collaborate Ultra**.

Alternatively, your menu may show **Webinars** in the left-hand menu, if so, click on this link.

**STEP 2:** This will open the **sessions** page. Click the menu icon on the left of that section to open the full sessions menu.
STEP 3: Click on recordings to access the recordings.

STEP 4: Note that it will come up showing recent recordings only. If you want to access all recordings, then use the filter by function to search for recordings within the date range from the start of the course.