
Supporting Student Learning Online

The resources below form a Rapid Response Toolkit which help you to support your students in the context of the University having to move rapidly to support learning online.

Course Team Checklist

Checklist for course teams: preparing to support student learning online - <https://lta.hw.ac.uk/wp-content/uploads/CHECKLIST-SSLO-Toolkit.docx>

Top Tips

Top tips for educators - https://lta.hw.ac.uk/wp-content/uploads/SSLO_Top-tips.pdf

Top tips for students - <https://lta.hw.ac.uk/wp-content/uploads/Top-Tips-for-Students-Engaging-with-learning-online.pdf>

Supporting accessible online learning - https://lta.hw.ac.uk/wp-content/uploads/07_Supporting-Accessible-Learning-Online.pdf

Accessing and Using Vision

Uploading content to Vision - https://lta.hw.ac.uk/wp-content/uploads/01_Uploading-materials-onto-Vision.pdf

Adding staff contact details to Vision - https://lta.hw.ac.uk/wp-content/uploads/02_Adding-staff-contact-details-on-Vision.pdf

Contacting your students on Vision - https://lta.hw.ac.uk/wp-content/uploads/03_Contacting-your-students.pdf

Using discussion boards on Vision - https://lta.hw.ac.uk/wp-content/uploads/05_Using-Discussion-Boards.pdf

Teaching online via webinar in Collaborate Ultra

Teaching online via webinar - https://lta.hw.ac.uk/wp-content/uploads/04_Teaching-live-via-webinar.pdf

Webinar guidance for participants - <https://lta.hw.ac.uk/wp-content/uploads/Collaborate-Ultra-Participant-guidance.pdf>

Accessing webinar recordings - https://lta.hw.ac.uk/wp-content/uploads/09_Accessing-webinar-recordings.pdf

Video: Accessing your webinar room <https://web.microsoftstream.com/video/c1f78735-0f25-4617-8aee-577f74f4cc97>

Video: Communicating in your webinar room <https://web.microsoftstream.com/video/99d6fdb9-f4f9-4cf0-9676-784fde290fe2>

Video: Sharing files in your webinar room <https://web.microsoftstream.com/video/7d60c515-db19-40d3-8a15-e33ce0683ddb>

Sample slides:

- Welcome slide <https://lta.hw.ac.uk/wp-content/uploads/Sample-welcome-slide.pptx>
- Recording consent check slide <https://lta.hw.ac.uk/wp-content/uploads/Sample-Recording-Consent-Slide.pptx>
- Communicating in the webinar room slide <https://lta.hw.ac.uk/wp-content/uploads/Communicating-in-Collaborate-Ultra.pptx>

Microsoft Teams as a communication tool

Using Teams for online meetings - https://lta.hw.ac.uk/wp-content/uploads/06_Using-Teams-for-online-meetings.pdf

Guidance for participants joining Teams meetings - <https://lta.hw.ac.uk/wp-content/uploads/Guidance-for-participants-joining-online-Teams-meetings.docx>

Assessment

Video explaining the assessment resources - <https://web.microsoftstream.com/video/e89e807b-ca53-4615-a6ce-37c06cb2e91e>

Making your exam work as a take-home assessment - <https://lta.hw.ac.uk/wp-content/uploads/Assessments-Making-your-exam-work-as-a-take-home-assessment.pdf>

Guide to exam alternatives - <https://lta.hw.ac.uk/wp-content/uploads/Assessments-Guide-to-exam-alternatives.pdf>

Further resources

Screencasting using Teams - <https://web.microsoftstream.com/video/ce85ef70-8a33-4963-8e7c-3b39f1f6783e>

How to use podcasts to support student learning - https://lta.hw.ac.uk/wp-content/uploads/10_How-to-use-podcasts-to-support-student-learning.pdf

Creating voice over PowerPoint - https://lta.hw.ac.uk/wp-content/uploads/11_How-to-record-narration-over-a-PowerPoint-presentation.pdf

Recording voice over in Collaborate Ultra - https://lta.hw.ac.uk/wp-content/uploads/12_Recording-voice-over-slides-in-CU-1.pdf

Reading online - https://lta.hw.ac.uk/wp-content/uploads/13_Reading-online_options-for-student-submissions.pdf

Video: Creating content using an iPad <https://youtu.be/Cqggz2HjCRw>

Video: Managing your digital presence https://youtu.be/UfVrwUn_iVc

Digital education resources:

- Introduction to digital education - https://lta.hw.ac.uk/wp-content/uploads/GuideNo14_Introduction-to-digital-education.pdf
- Digital education: beyond the myths - https://lta.hw.ac.uk/wp-content/uploads/GuideNo15_Digital-education-beyond-the-myths.pdf
- Fostering online community - https://lta.hw.ac.uk/wp-content/uploads/GuideNo16_Fostering-Online-Community.pdf
- Introduction to e-assessment - https://lta.hw.ac.uk/wp-content/uploads/GuideNo17_Introduction-to-e-assessment.pdf
- Design for digital education - https://lta.hw.ac.uk/wp-content/uploads/GuideNo18_Design-for-digital-education.pdf