

Support sessions 3rd-29th May

Day / date	Session	Intended audience	UK time	Dubai time	Malaysia time
Sundays	No sessions				
Monday 4 th May	Considering Assessment options (Dubai Foundation Programme)	Dubai Foundation Programme staff only	10-11.30am BST	1-2.30pm Dubai	5-6.30pm Malaysia
Monday 4 th May	Starting out using Collaborate Ultra (Pre-sessional English staff)	Pre-sessional English staff only	11am-12.30pm BST	2-3.30pm Dubai	6-7.30pm Malaysia
Tuesday 5 th May, 12 th May, 19 th May 26 th May	Virtual coffee break with LTA	Everyone	10-10.30am BST	1-1.30pm Dubai	5-5.30pm Malaysia
Wednesday 6 th May, 13 th May, 27 th May [No session on 20 th May]	Starting out using Collaborate Ultra	Open to anyone new to using Collaborate Ultra or wanting to brush up on basic skills.	9-10.30am BST	12-1.30pm Dubai	4-5.30pm Malaysia
Thursday 7 th May, 14 th May, 21 st May, 28 th May	Using advanced tools and techniques in Collaborate Ultra	People with experience of teaching with Collaborate Ultra and looking to develop their skills.	8.30-10am BST	11.30-12noon Dubai	3.30-5pm Malaysia
Thursday 7 th May, 14 th May, 21 st May, 28 th May	Virtual coffee break with LTA	Everyone	11.30-12noon BST	2.30-3pm Dubai	6.30-7pm Malaysia
Fridays	No sessions				

Session descriptions overleaf

Session title	Outline of session
Virtual coffee break with LTA	Just an informal space to talk and share experiences over a virtual cup of coffee. No work chat required.
Starting out using Collaborate Ultra for teaching	This session provides an overview of the basic tools in Collaborate Ultra and how to use them to support learning online.
Using advanced tools and techniques in Collaborate Ultra	This session provides an overview of the slightly more advanced tools in Collaborate Ultra and techniques to facilitate student engagement online
Supported practice session	15-minute bookable slots to practice / get 1:1 support on any aspect of online learning with the support of SSLO team. Contact LTES@hw.ac.uk to book a slot.